



**Freeport Middle School**  
**360 Kylea Laird Drive**  
**Freeport, Florida 32439**  
**Phone: (850) 892-1221**  
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*Charlie Morse*  
*Principal*

*Donna Honish-Bryan*  
*Teacher on Special Assignment*

*Jackie Benner*  
*Guidance Counselor*

*Barbara Truett*  
*Bookkeeper*

August 29, 2014

Students/Parents/Guardians:

The expectation for a Freeport Middle School student is to be on-time and in your classroom ready to start your class period each scheduled day of attendance so you will receive the full benefit of your educational process. If a student is unable to meet this expectation then tardies/late arrivals (except late buses) will accumulate by class for the duration of each nine week period. Classroom teachers will keep a record of all tardies except for first period that is handled by Mrs. Dickey in the Main office.

Please be advised that due to many students being late for classes, especially first period, Freeport Middle School Administration will take the following actions after the student has reached the third tardy for any one class within a nine week period of enrollment. Upon a student receiving a third (3<sup>rd</sup>) tardy, a parent contact will be made and on the fourth (4<sup>th</sup>) tardy a referral is written to the office, at which time the parent will be notified plus two (2) days of lunch detention will be given to the student. If the student receives five (5) tardies then an office referral is written, the parent is notified and the student will receive two (2) days of after school detention. After school detention requires the student to be in the cafeteria from 2:25 P.M. to 4:00 P.M. on the assigned date. Parent/Guardians will be required to provide transportation for the student's return home. Students who do not report for after school detention will be assigned five (5) days of lunch detention. If a student receives six (6) tardies from the same class within one nine weeks period of enrollment the principal or designee will recommend placement at Walton Academy. At the end of the nine weeks period the tardies are cleared and the student begins again at zero.

It is our hope to see each student reach his/her maximum potential and time spent out of the classroom due to tardies will not assist students in achieving this. If you are having transportation issues we would be happy to assist you with determining which bus is closest to your home and at what time pickup should be to ride the bus. If you are having problems in between classes getting to your next class on time, we would like to assist you in solving these problems as well, please contact either myself or Mrs. Honish for assistance.

We are looking forward to a great year here at FMS and want to make every effort to support your needs as we work towards achieving this.

Sincerely,

Charlie Morse  
Principal